

AKSHAYA PROJECT – EXAMINATION GUIDELINES

1. EXAMINATION PROFILE

- Examination for AKSHAYA Project is conducted along with DOEACC Skill Certification Scheme (DSCS) examinations, once in SIX MONTHS at selected Exam centres in Kerala.

2. FREQUENCY OF EXAMINATIONS

- Last week of February and last week of August every year
- The date and time of the examination will be notified in Centre's web site.

3. PATTERN OF EXAMINATION

- As per the agreement with Kerala State Information Technology Mission

4. PRE - REQUISITES FOR STUDENTS APPEARING EXAMINATION

4.1 Compulsory registration

- Each student must register for a particular examination before its due date by filling up the Registration and Admit card forms (annexure - A & B)
- Registration and Admit card forms can be purchased directly from the Office of DOEACC Centre Calicut by making payment of Rs.25/-
- Forms can be down loaded from Centre's website also, down loaded forms should accompany an additional amount of Rs. 25/- as processing charge along with examination fee.
- Asst. District Coordinator (ADC) Akshaya project / Person authorized by ADC shall ensure that the forms are completed by the students in all respect and forward the same along with examination fees to the Controller of Examinations, DOEACC Centre Calicut before due date.
- Hall tickets /Admit cards will be forwarded to the to the Asst. District Coordinator (ADC) Akshaya project / Person authorized by ADC, for distribution to the Students.

4.2 Registration fee (Examination fee) theory & practical WITHOUT FINE

- *Theory (one paper) - Rs.525/-*
- *Practical (one) – Rs.850/- (both including service tax)*

4.3 Registration fee (Examination fee) theory & practical WITH FINE

- *Theory (one paper)Rs. 575/-*
- *Practical(one) – Rs.900/- (both including service tax)*

4.4 Fulfillment of eligibility criteria

- The candidates should have the requisite educational qualification as indicated in the agreement with KSITM. Attested true copies of certificates are to be attached along with registration form to verify eligibility criteria (if applicable)

5. ISSUE OF CERTIFICATES

- Certificates for the successfully qualified students will be forwarded to the Asst. District Coordinator (ADC) Akshaya project / Person authorized by ADC for distribution to the students
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DOEACC CENTRE CALICUT
(A unit of DOEACC Society)
An Autonomous Body of Department of Information Technology,
Ministry of Communications and Information Technology, Government of India
P.O.NITC, Calicut 673601, Phone: 0495 – 2287266, Fax: 0495 – 2287168
Website: <http://www.doeaccalicut.ac.in>

Photo

Form Sl.No.*

REGISTRATION FORM FOR THE EXAMINATION
AKSHAYA COURSE

FEBRUARY/ AUGUST

20.....

1	Title of the Akshaya course					
2	Name of theory papers:	1. 2.				
3	Name of Practical paper	1.				
4	Reg.No*				5	Date *
6	Whether the student is appearing in this exam for the first time for the specified Certification Course given in Column 1					YES / NO
7	If Column No.6 is 'NO', then Reg. No. of last examination of the same course appeared					
8	Name of the candidate					
9	Date of Birth (DD/MM/YY)				10	Sex M / F
11	Name and Address of the Akshaya Training Centre and the Trainers (Block letters)					
12	PIN			13	Phone with STD code	
14	E-mail					
15	Educational Qualifications, attach attested true copy of certificates to ascertain the eligibility criteria (if applicable)					
16	Father's Name					
17	Cash / Demand draft No.				18	Dated
19	Total Amount (Rs.) Amount in words					
20	<p>Declaration: Certified that the particulars given by me in the registration form are correct and any false statement made by me will disqualify me for issue of Certificate.</p> <p>Place: _____ Date: _____ Signature of Asst. District Coordinator (ADC) Akshaya project / Person authorized by ADC _____ Date _____</p> <p style="text-align: right;">Signature of the Applicant</p>					

21	For office use	<u>Examination fee received details *</u>				
	Receipt No :					
	Date :					
		Signature (Examination Cell)				

Examination fee: Theory (one paper) - Rs.525/- (with fine Rs.575/-) Practical (one) – Rs.850/- (with fine 900/-) Examination fee may be made in the form of Cash or Demand Draft drawn in favour of the Director, DOEACC Centre Calicut, payable at State Bank of India, Calicut REC Branch.

* Filled in by DOEACC Centre Calicut

Completed Registration & Admit card forms along with registration fee and other certificates should reach to the Controller of Examination, DOEACC Centre Calicut before due date.

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AKSHAYA EXAMINATION

Photo

FEBRUARY / AUGUST 20.....
ADMIT CARD

Reg.No		
*Name of the Candidate		
* Title of the Akshaya Course		
*Name of the papers (Theory)	1.	2.
	3.	4.
*Name of the papers (Practical)	1.	2.
Theory	Date	
	Time	
	Name of the Exam Centre	

Signature of the Candidate with date

Signature of the Asst. District Coordinator (ADC) Akshaya project /
Person authorized by ADC with date

Signature of Controller of Examinations
DOEACC Centre Calicut

Instructions:

1. Candidates will be seated inside the examination hall 15 minutes before commencement of the examination
 2. Candidates coming to the examination hall after 30 minutes of the commencement of examination, will not be permitted to appear for the examination
 3. Candidates once seated will be permitted to leave the examination hall only after 1(one) hour from the commencement of the examination.
 4. **Examination Centre, Date and Time for the practical examination will be announced separately in Centre's Website**
 5. This Admit card is common for both theory and practical examination
 6. Admit card is to be produced compulsorily for both theory and practical examination
 7. No candidate will be permitted to appear for the examination without the Admit card
- * **To be filled in by the candidates**