



DOEACC CENTRE CALICUT
COURSE PROSPECTUS

CDS/CA/7.5.1/F 40/R0

Name of the Group: ***IT Group***

Name of the Course: **Certificate Course in System and Network Administration**

Course Code: ***SW501***

Starting Date: ***20th Sep 2010***

Duration: ***5 Weeks***

Preamble: Windows & Linux are the dominant operating system being used. This fast-paced course takes you through the installation and administration of Linux and Windows Operating system in a network environment.

Objective of the Course: The course aims to provide students with knowledge of the principles and practical uses of windows and Linux in a networked environment. Skills and knowledge will be taught from the perspective of networked environment.

Outcome of the Course: These hands on System administration course teaches students how to install, maintain, configure and tune an operating system in a networked environment. Students will also learn to perform basic administrative tasks such as adding and managing users, creating and maintaining file systems.

This course provides skills in Windows & Linux operating system. A person competent in these areas could provide computer support and system maintenance skill.

Course Structure:

| <i>Code</i> | <i>Module Name</i> | <i>Duration</i> |
|---------------------|---|--|
| <i>SW501</i> | Certificate Course in System and Network administration | <i>5 Weeks Starting on [20/09/10]</i> |

Course Fees : **Rs 12000/- + Rs 250/-** (Admission Fee) + Service tax on the course fee will be charged extra at actual. (Present rate of service tax is 10.3 %).

b. Mode of Payments :

1. Demand Draft to be drawn in favor of Director, DOEACC Center Calicut, Payable at State Bank of India, Calicut NIT Branch(2207). The DD should reach here before the last date to apply.
2. Using the pay in slip available in our web site, through any branch of SBI (where this format is accepted). The **original counterfoil** should reach here before the last date to apply.
3. The fees can be paid directly into our account from any bank where core banking facility is available. The details required for direct payment are as given below.

Current Account No: **10401158037**

Bank Name: **SBI, NIT Chathamangalam**

Bank Code: **2207**

IFSC No: **SBIN0002207**

The depositor should obtain the UTR Number/Journal No from the branch while depositing cash directly into our account. Depositor should also obtain the counterfoil duly filled up and signed by the staff with seal of the bank through which the amount was deposited. The following details should reach here before the last date to apply.

- A. Name of the Depositor
 - B. Name of the Student
 - C. Date of Payment
 - D. Amount Deposited
 - E. Name of Bank/branch through which amount deposited
 - F. Purpose – Course ID – Advance Fee/Hostel Rent/Installment Fee etc.
 - G. Proof of Deposit (counterfoil/acknowledgement **in original**) UTR Number
- c. Eligibility: Graduates with IT, Computer Science or Electronics as optional subjects, Graduate in Engineering, M.C.A, DOEACC O level, A Level, B Level, PGDCA or Diploma
- d. Number of Seats : 40
- e. How to Apply : Students are advised to apply in the prescribed Application Form available with the course brochure/course prospectus or downloaded from our website. Filled in application forms along with a Demand Draft towards advance fee of Rs.1000/- *drawn in favour of* Director, DOEACC Centre, Calicut, *Payable at* State Bank of India, CREC Branch, Chathamangalam should be sent to the **Training Officer, DOEACC Centre Calicut, P. B. No. 5, NIT Campus Post, CALICUT – 673 601, Kerala. The Name of the Course Applied for should be super scribed on the top of the cover in which the application form is forwarded.** Hostel accommodation (if required) can be reserved on payment of Rs.500/- along with the advance fee.
- f. Selection of candidates : Selection of candidates who have passed in the qualifying examination will be based on their marks in the qualifying examination subject to eligibility and availability of seats.
The admission to the course shall be based on the following criteria:
1. Should have passed the eligibility criteria as mentioned above.
 2. The list of selected students shall be published in our web site. Individual call letters **by email alone** will be sent to the candidates.
 3. The admission for the selected students shall be confirmed only after verifying their original certificates. The verification of certificates for such candidates shall be on the date of commencement of examination. Fee shall be refunded for those whose credentials are found to be incorrect.
- g. Test/Interview (if applicable) : *Not Applicable*

- h. Counseling/Admission : **20th Sep 2010**
- i. Admission Procedure : Students who have been selected for test/interview/counseling/admission are required to report to the Centre on the prescribed day by 9:30 hrs along with the following
1. Attested Copies of Proof of Age, Qualifications, etc
 2. Original Certificate of the above
 3. Two copies of photograph and one stamp size photograph for identity card.

The students on reaching the Centre are required to meet the Front Office Councilor (FOC). The FOC then directs the student to the Course Coordinator. The student gets the enrollment form verified by the Course Coordinator and then meets the FOC who shall direct the student to the Accounts for payment of fees. A student is thus admitted.

- j. Discontinuing the course: No fees under any circumstances shall be refunded in the event of a student discontinuing the course. A student can however, be eligible for module certificates (applicable only for courses which provide for modular admission) which he has successfully completed provided he has paid the entire course fees.
- k. Course Timings : 9.15A.M - 12.30PM and 2.00P.M - 5.15PM [Monday – Friday]
- l. Location and How to reach : DOEACC CENTRE Calicut is located very near to NIT (REC) campus and is about 22Kms from the Calicut (Kozhikode) city. A number of buses [Buses to NIT via Kunnamangalam] are available from "Palayam Bus Stand or KSRTC Bus Stand". Our stop is called "Panthrand" & is one stop before NIT. The bus fare is Rs.10/- from Calicut City to DOEACC Centre and is on the right side.
The Calicut (Kozhikode) is well connected by Rail, Road and Air from different parts of the country. The climatic conditions in Calicut are perhaps one of the best in India throughout the year. The maximum and minimum temperatures range between 35 and 20°s. The cool breeze further adds the comfort.
- m. Course enquiries : Students can enquire about the various courses either on telephone or by personal contact between 9.15 A.M. to 5.15 P.M. (Lunch time 1.00 pm to 1.30 pm).

Telephone Numbers:

| | |
|--------------------------|--------------------------|
| Office | 0495 - 2287266 / 2287268 |
| Director's Office | 0495 - 2287123 |
| Training Officer | 0495 – 2287266 |
| SW501 Course Coordinator | 0495 – 2287178 |
| Office Fax | 0495 - 2287168 |

E-mail: trng@doeaccalicut.ac.in

Website: www.doeaccalicut.ac.in

n. Important Dates (if applicable) :

Last date to submit application form: 17/09/10

Selection intimation in website: 17/09/10

Counseling/Admission: 20/09/10

Commencement of classes: 20/09/10

Payment of fee : On or before 20/09/10

o. Placement : Placement support will be provided

p. Hostel facilities: Hostel accommodation is available for boys and girls on daily or monthly chargeable basis. The hostel fee varies from 450/- to 900/- per month depending on the location of accommodation. However, students are required to pay the hostel fees for the duration of the course for which they are seeking admission at the time of joining the course.

q. Canteen facilities : The Centre has a canteen functioning at the main campus and food at reasonable rates is available for breakfast, lunch, and dinner

r. Lab Facilities: The IT Lab is equipped with high-end Intel Xeon Dual Processor based servers and more than 100 networked PCs with internet facility. A variety of software is available which include Operating Systems like Windows 2003, XP, RedHat Linux, RT Linux and development tools like Visual Studio 2005, NetBeans 5.1, Rational Rose, and Cold Fusion and RDBMS like Oracle and SQL Server 2005.

s. Course Contents :

Certificate Course in System and Network administration - 5 weeks

a. Computer Fundamentals and Computer Networks [2 days]

b. Operating System Concepts

i. Windows Basics [5 days]

ii. Linux Basics [8 days]

c. Linux System Administration [10 days]